

License Auditing Policy

Random audits of a licensee's renewal application and compliance with continuing education requirements may occur anytime during the period a licensee holds an "Active" status license. Monthly audits will be computer selected with no limit to the number of times an individual may be audited.

The audited licensee will be contacted by email, and/or mail using the United States Postal Service, with the email and physical address reflected in the official Board records on file on the audit date.

Licensee will have twenty calendar days from the audit date to respond and provide any and all requested documents, and/or answers to questions from the Board. Should the response be unacceptable to the Board, or not meet renewal requirements, licensee will be notified by the aforementioned method that license is suspended from the audit date forward until all requirements are met. The Board will also notify employer of license suspension. No individual will be allowed under state law to work as a Radiologic Technologist with a suspended license.

Original documents shall be kept by the radiologic technologist for two years after the end of the licensing term for the purpose of further verification should the Board choose to audit the licensee's submissions.

Approved by Board January 25, 2017

Revised by Board July 19, 2017