

Dear Louisiana Licensed Radiologic Technologist,

The Louisiana State Radiologic Technology Board of Examiners (Board) adopts the Continuing Education requirements according to LA R.S. 3207 B: (2) and 3216. Please keep them in a safe place so that you may refer to them when necessary. The Board has adopted this policy as a way of demonstrating to the public-at-large that the Radiologic Technologists in this State are committed to the concept that Continuing Education is of primary importance in increasing both our proficiency and skills in the never ending quest for improved quality and most importantly, your professionalism.

However, in the event that you have any questions, you may always call the Board offices for clarification or assistance. Following this is an attempt to anticipate some of the questions that you might have and their answers.

1. The Rules and Regulations have an effective start date of June 1, 1995.
2. Proof of CE will first be required to renew Licenses that expire on May 31, 1997.
3. If your License expires on May 31, 1996, you will be required to show proof of CE to renew your License that expires on May 31, 1998.
4. When you renew, you will be required to provide proof of CE in the form of copies of the documentation you received when you attended the activity. You should retain that original documentation for at least two years.
5. Category A and B credits will be accepted.
6. You are allowed to submit up to 12 Category B credits per two year licensing term in order to renew your License.
7. You are allowed to submit up to 24 Category A credits per two year licensing term. You don't have to have Category B. In fact, we suggest that you might find it easier to get all 24 hours in Category A as approved activity is becoming very common.
8. As usual, we will continue to send out your renewal form in early March of your expiration year. If you already have your 24 credits you don't have to wait until May 31st to renew. Remember, renewals postmarked after May 31st are required to pay penalty fees that increase in severity until December 31st of the expiration year. After December 31st your License is considered "SUSPENDED" and you will not be allowed to practice until you meet the renewal requirements.
9. The board reserves the right to accept continuing education credits under the rules promulgated in November of 1994 through May 31 of 1998.

Title 46  
PROFESSIONAL AND OCCUPATIONAL STANDARDS  
Part LXVI. Radiologic Technologists

Chapter 12. Continuing Education Requirements for License Renewal  
§1201. DEFINITIONS

*ACR*--American College of Radiology

*AHRA*--American Healthcare Radiology Administrators

*ANA*--American Nursing Association

*AMA/CME*--American Medical Association/Continuing Medical Education.

*ARDMS*--American Registry of Diagnostic Medical Sonographers.

*ARRT*--American Registry of Radiologic Technologists.

*ASRT*--American Society of Radiologic Technologists.

*Active status*--radiologic technologists who maintain their license by paying an initial or renewal fee and are listed in good standing with the LSRTBE.

*Approved Academic Course*--a formal course of study offered by an accredited post-secondary educational institution in the biological sciences, physical sciences, radiologic sciences, health and medical sciences, social sciences, communication (verbal and written), mathematics, computers, management or education methodology.

*Approved Continuing Education Activity*--an educational activity which has received approval through a recognized continuing education evaluation/mechanism. Examples include: LSRT/CE, ASRT/ECE, AMA/CME, ACR/CME, ANA/CE, SDMS/CE and SNM-TS/VOICE. Courses meeting this definition are awarded Category A continuing education credits. Activities meeting the definition of an approved academic

course will be awarded credit at the rate of 16 CE credits for each academic semester credit and 12 CE credits for each academic quarter credit. An official transcript showing a grade of "C" or better is required to receive CE credit for an academic course. Other activities that meet the definition of an approved continuing education activity are the approved entry-level exams. Examples are:

1. ARRT examination in Radiography;
2. ARRT or NMTCB examination in Nuclear Medicine Technology;
3. ARRT examination in Radiation Therapy Technology;
4. MDCB examination in Dosimetry;
5. ARDMS examination in Diagnostic Medical Sonography; Vascular Technology or Diagnostic Cardiac Sonography.

The advanced-level examinations considered acceptable continuing education activity are:

1. ARRT examination in Cardiovascular-Interventional Technology;
2. ARRT examination in Mammography;
3. ARRT examination in Computed Tomography;
4. ARRT examination in Magnetic Resonance Imaging;
5. Other ARRT examinations as developed and implemented.

Within their licensing period, technologists who pass an entry-level examination for a discipline in which they are not certified and for which they are eligible, or one of the advanced-level examinations that they have not previously passed and for which they are eligible, have met the continuing education requirement for that licensing period.

*CAMRT*--Canadian Association of Medical Radiation Technologists

*CPR*--Cardio-Pulmonary Resuscitation. Category A credit will be awarded for valid CPR certification. Credits are awarded on the date of the certification or re-certification. A copy of a valid certification card will serve as documentation. Only one of the following options will be allowed during a biennium.

1. CPR certification in Basic Life Support will automatically be awarded 3 Category A credits limited to 3 credits per biennium, or
2. Advanced CPR certification (Advanced Life Support, Instructor, Instructor Trainer) will automatically be awarded 6 Category A credits limited to 6 credits per biennium.

*Category A Credit*--educational activity which qualifies as an Approved Continuing Educational Activity as defined in this document.

*Category B Credit*--educational activities not approved for Category A credits may be eligible to receive Category B credits provided that the activities are pertinent to the radiologic technology fields.

*Continuing Education (CE)*--educational activities which serve to improve and expand the knowledge and skills underlying professional performance that a radiologic technologist uses to provide services for patients, the public or the medical profession. A contact hour credit is awarded for each 50 to 60 minute educational activity. Educational activities of 30 to 49 minutes of duration will be awarded one-half of a credit.

*Directed Reading*--reading of recent professional journal articles and self-assessment testing to demonstrate comprehension of the material read. The directed readings must be offered through a post-secondary educational institution or as an approved continuing education activity.

*Documentation*--proof of participation in a particular educational activity. Documentation must include: dates of attendance; title and content of the activity; number of contact hours for the activity; name of sponsor; signature of the instructor or an authorized representative of the sponsor issuing documentation; and a reference number if the activity has been approved by a RCEEM.

*Educational Activity*--a learning activity which is planned, organized, and administered to enhance professional knowledge and skills. These include, but are not limited to, meetings, seminars, workshops, courses programs.

*Eligible for Renewal Status*--a radiologic technologist who has completed all requirements for the renewal of a Louisiana radiologic technologist license is considered to be eligible for renewal status.

*Expired Status*--a radiologic technologist who fails to meet the Continuing Education requirements for renewal prior to or during Probational Status shall be placed on Expired Status and their license shall be considered Suspended. The radiologic technologist shall no longer be considered as holding a valid license in the state of Louisiana.

*Inactive Status*--classification of license where the LSRTBE waives renewal fees to those licensees who confirm in writing to the Board that they are not actively employed in the state of Louisiana as radiologic technologists.

*Independent Study* (only available for Category A Credit)--an educational activity offered by an accredited post-secondary educational institution or a comparable sponsor wherein the participant independently completes the objectives and submits the required assignments for evaluation. Independent study may be delivered through

various formats such as directed readings, videotapes, audio-tapes, computer-assisted instruction and/or learning methods.

*In-Service Education*--a planned and organized educational activity provided by an employer in the work setting.

*Ionizing Radiation*--commonly known as X-rays or Gamma Rays, they remove electrons from the atoms of matter lying in their path. (e.g., *ionization*).

*LSRT*--Louisiana Society of Radiologic Technologists.

*LSRTBE*--Louisiana State Radiologic Technology Board of Examiners.

*Licensing*--the process of granting a license attesting to the demonstration of qualifications in a profession.

*MDCB*--Medical Dosimetry Certification Board.

*Licensing Term*--the LSRTBE issues licenses to radiologic technologists for two year terms. All renewal licenses are issued on June 1 and expire on May 31 of the second year of its issuance.

*NMTCB*--Nuclear Medicine Technology Certification Board.

*Probational Status*--radiologic technologists who apply for the renewal of their Louisiana Radiologic Technology License but who fail to meet the continuing education renewal requirements will be placed on a probational status. Probation shall not exceed a period of six months beyond the expiration date of a license.

*Recognized Continuing Education Evaluation Mechanism (RCEEM)*--a mechanism for evaluating the content, quality, and integrity of an educational activity. The evaluation must include review of educational objectives, content selection, faculty qualifications, and educational methods and materials.

Example: RCEEMs include: ASRT/ECE system, AMA Category 1/CME system, ACR/CME system, AHRA/CE system, ANA/CE system, CAMRT/CE system, LSRT/CE system, SDMS/CME, SNM-TS/VOICE system or others as they are granted RCEEM status in the future.

*Reinstatement*--those radiologic technologists on inactive status or those radiologic technologists who have been placed on expired status may be eligible to become licensed again by applying for reinstatement. Reinstatement and the requirements thereof shall be determined by the board on an individual basis.

*SDMS*--Society of Diagnostic Medical Sonographers.

*SNM-TS/VOICE*--Society of Nuclear Medicine-Technologist Section/Verification of Involvement in Continuing Education.

*Sponsor*--an organization responsible for the content, quality and integrity of the educational activity, which plans, organizes, supports, endorses, subsidizes and/or administers educational activities. Sponsors may be, but are not limited to, state, national, regional and district professional societies, academic institutions, health care agencies, health care facilities, federal or state government agencies. Sponsors must apply and receive approval from a RCEEM in order to offer Category A credit for activities. Sponsors may also award Category B credits.

*Suspension/Suspended*--license status whereby the radiologic technologist is not allowed to practice where a license is required by law.

*Teleconference*--an approved educational activity delivered by electronic means.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners, LR 21:178 (February 1995). Amended LR 23:

### §1203. RENEWAL OF LICENSE

Effective June 1, 1997, the LSRTBE will require that those licensees applying for renewal of license shall have, in the preceding two-year period, participated in and completed the continuing education requirements, and/or board-approved alternatives as set forth below.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners, LR 21: (February 1995).

### §1205. CONTINUING EDUCATION REQUIREMENTS

Twenty-four hours of continuing education credits must be earned per licensing term to meet the continuing education requirements. At least 12 of these credits must be from Category A activities. Credits earned in excess of 24 per licensing term may not be carried over into the next licensing term. The continuing education requirement is independent of the number of licenses held by an individual (i.e., a radiologic technologist certified in both radiography and radiation therapy technology needs only 24 credits).

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board

of Examiners,LR 21:180 (February 1995). Amended LR 23:

#### §1207. LICENSING TERM SCHEDULE

Since the licensing term is defined as that period from June 1 of your renewal or issuance of license year, to the second May 31 to occur after that date, the continuing education credits must be earned in the two years prior to the second occurrence of May 31.

Example: radiologic technologists who renew their license May 31, 1995 will be required to meet the continuing education requirements from June 1, 1995 to May 31, 1997 in order to renew their license in 1997. Radiologic technologists who renew their license May 31, 1996 will be required to meet the continuing education requirements in order to renew their license in 1998.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:180 (February 1995). Amended LR 23:

#### §1209. RENEWAL OF LICENSE BY EXAMINATION

A. Radiologic technologists who pass one of the advanced-level examinations or entry-level examinations in a different category within a licensing term are exempt from the continuing education requirement for that licensing term.

B. Subsequent renewal of license will require documentation of 24 hours of active participation in continuing education activities for the following licensing term and every two years thereafter, unless another examination is passed.

1. Example: A radiographer in-good-standing who has passed the nuclear medicine examination or the radiation therapy examination given in March 1997 does not have to complete the 24 hour continuing education requirement for the licensing term from June 1, 1995 to May 31, 1997. However, beginning June 1, 1997, the radiologic technologist must document continuing education credits for the licensing term of June 1, 1997 to May 31, 1999.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:180 (February 1995). Amended LR 23:

#### §1211. BIENNIAL APPLICATION FOR LICENSE RENEWAL

An application for the renewal of the license will be mailed to each radiologic technologist whose license to practice radiologic technology will expire that May 31 with the license fee due.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:180 (February 1995). Amended LR 23:

#### §1213. DOCUMENTATION

A. A licensed radiologic technologist is required to maintain proof of participation in continuing education activities and is required to attest to this participation on the form provided. Said documentation shall be provided by the radiologic technologist to the Louisiana State Radiologic Technology Board of Examiners as part of the renewal process. Failure to provide documentation acceptable to the Louisiana State Radiologic Technology Board of Examiners will result in probational status. The Louisiana State Radiologic Technology Board of Examiners will accept copies of documents. Original documents shall be kept by the radiologic technologist for two years after the end of the licensing term for the purpose of further verification should the Board choose to audit the licensees' submissions.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:180 (February 1995). Amended LR 23:

#### §1215. APPLICANTS FOR RENEWAL WHO FAIL TO MEET CE REQUIREMENTS

A. A radiologic technologist who applies for renewal of license, but who fails to meet the renewal requirements within the previous licensing term, will automatically be transferred to a probational status. Individuals who are listed as having a probational status, due to failure to meet these renewal requirements, will receive an identification card indicating "probational" status. This status will be indicated in the Directory of Licensed Radiologic Technologists published by the Louisiana State Radiologic Technology Board of Examiners and will be reported in response to any inquiries regarding the radiologic technologist's status with the Louisiana

State Radiologic Technology Board of Examiners. The Louisiana State Radiologic Technology Board of Examiners will notify the current employer of record of the radiologic technologists probational status.

B. Radiologic technologists who have renewed but are classified as being on probational status due to not meeting the continuing education renewal requirements may be returned to an approved status by one or more of the following:

1. passing an advanced level examination recognized by the LSRTBE.
2. passing an entry-level examination recognized by the LSRTBE in a different category.
3. completing the required Continuing Education hours in the six months (on or before December 31) following the May 31 expiration date.

C. Any hours completed, or other requirements met, during the probation term may not be used to meet the continuing education requirements for the subsequent license term.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21: (February 1995).

#### §1217. PROBATIONAL FEE STRUCTURE

A. The Board shall impose the following probational fees on those licensees who are placed on probational status:

All or part of June:	\$	5.00
All or part of July:		25.00
All or part of August:		50.00
All or part of September:		75.00
All or part of October:		100.00
All or part of November:		150.00
All or part of December:		200.00

B. A license with a probational status which is not brought into compliance within the six-month period (on or before December 31) will be considered "suspended" by the Louisiana State Radiologic Technology Board of Examiners.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21: (February 1995).

#### §1219. REINSTATEMENT OF LICENSE

A. If a license lapses or is inactive for a period of less than four years and if the person is otherwise eligible for renewal of license, the person must supply evidence of having met the continuing education requirements and pay the designated standard renewal fee and any other associated fees as required by the Board.

B. If a license lapses or is inactive for a period of four or more years and if the person is otherwise eligible for renewal of license, the individual must pass the entry-level examination and pay the designated special reinstatement fee.

C. The following groups of licensees may be exempt from compliance with the continuing education requirement:

1. Louisiana licensees who are unable to fulfill the requirement because of illness or other personal hardship. The number of hours may be modified by the board on a case by case review of supporting documentation, evidence and/or testimony.

2. The board must receive a timely request for an exemption. Such a request shall be considered timely if submitted to the board prior to March 31 of the license renewal year.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:181 (February 1995). Amended LR 23:

#### §1221. REQUIREMENTS FOR SPONSORS

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:3207(B)(2)

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Radiologic Technology Board of Examiners,LR 21:181 (February 1995). Repealed LR 23:

